

**A C C E S S   R E Q U E S**

of \_\_\_\_\_, position \_\_\_\_\_  
( given name, surname )

at \_\_\_\_\_ business phone number: \_\_\_\_\_  
( company, organization, authority )

**Please allow access to the "Agropolychim" AD place in regard with :**

- contract/order N: \_\_\_\_\_ as a **Contractor**,  
( **Subcontractor** of : \_\_\_\_\_ )  
( company, organization, authority )
- delivery of materials, raw materials, goods or equipment ;
- one-time business visit ( business meetings, views, presentations, etc. );

**Which shall also include access for workers/employees and equipment, according to the attached list of \_\_\_\_\_**  
\_\_\_\_\_  
( company, organization, authority )

For the period: \_\_\_\_\_ with working hours \_\_\_\_\_ including weekends: \_\_\_\_\_, and holidays: \_\_\_\_\_  
( date, time : from/to ) ( hours : from/to ) (yes/no) (yes/no)

The same will work: \_\_\_\_\_  
( place of work )

Under the control of: \_\_\_\_\_  
( technical manager, person in charge, phone number )

Necessary for import and use - vans  pieces , containers  pieces , tool warehouse  pieces

**I am familiar/ the workers and employees on the attached list are familiar, with the current Regulations on the transit regime, internal order and security on the territory of "Agropolychim" AD**

Devnya, \_\_\_\_\_  
( date )

Signature: \_\_\_\_\_

**A G R E E D**

\_\_\_\_\_, position \_\_\_\_\_, at \_\_\_\_\_  
( given name, surname )

\_\_\_\_\_. I confirm the need for access under the following conditions :  
( work shop, department, unit )

- the company is a contractor : \_\_\_\_\_, subcontractor of : \_\_\_\_\_  
( yes/no )
- term of access under the contract/order: \_\_\_\_\_, extension of the term \_\_\_\_\_  
( date, time : from/to ) ( date, time : from/to )
- work time : \_\_\_\_\_, including weekends: \_\_\_\_\_, and holidays : \_\_\_\_\_  
( hours : from/to ) ( yes/no ) ( yes/no )
- number of used vans, containers and tool warehouse : \_\_\_\_\_
- something else : \_\_\_\_\_  
( instructions, remarks, etc. related to the execution of the contract/order )

Devnya, \_\_\_\_\_  
( date )

Signature: \_\_\_\_\_

Passed instruction course on: \_\_\_\_\_ 20 \_\_\_\_\_ :

On labour safety and health: \_\_\_\_\_  
( instructor's signature, given name, surname and position )

On fire safety: \_\_\_\_\_  
( instructor's signature, given name, surname and position )

## INFORMATION

Ref: Measures of implementation and application of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals in relation to personal data processing

### CONTROL OF ACCESS TO AGROPOLYCHIM AD

The territory (production premises, installations, facilities, adjacent infrastructure) of Agropolychim AD (the Territory of Agropolychim) represents a Site (construction site) of first category pursuant to Art.137 of the Territory Regulation Act (TRA) and according to the requirements of Art.23, par.1 of the Act on Combatting Terrorism and Art.5 of Regulation No. 81213-1225 of 27 September 2017 on types of sites under Art. 23, par.1 of the Act on Combatting Terrorism measures of combatting terrorism apply and some of them are elements of physical protection against encroachments including components (means and system) of physical access control, and namely:

The access to the Territory of Agropolychim is possible only upon a permission given in advance and the obtaining of an electronic access card of an employee of Agropolychim AD (from *Corporate Safety and Security* Department or *In-house Logistics* Department). In order to obtain an electronic access card you should provide an identity document (ID card or International passport) where to take information of three names as per document, personal number/foreigner's personal number/passport number from, and provide information of the person/organization you represent (if applicable) and the persons you are meeting or the reason of your visit onto the Territory of Agropolychim.

Failure to provide an ID document and the information required will be a reason for your access to the Territory of Agropolychim to be refused. The information stated above is processed for the purpose of:

- Physical security of buildings and sites which represents a statutory obligation in compliance with Art.6, par.1, letter "c" of the General regulation on data protection (Regulation (EU) 2016/679);
- Security of property being the Administrator's legitimate interest in compliance with Art.6, par.1, letter "f" of the Regulation;
- Execution of actions in relation to the performance of a contract signed by Agropolychim AD being the Administrator's legitimate interest in compliance with Art.6, par.1, letter "f" of the Regulation;

**The information described will be processed by employees of *Corporate Safety and Security* Department and *In-house Logistics* Department of Agropolychim AD.**

The following persons may exclusively have access to the information stated, and namely: (1) of *Corporate Safety and Security* Department; (2) of *IT and Communications* Department; (3) competent government authorities; (4) any other persons provided for in the applicable law, including persons performing the legal protection of Agropolychim AD's rights and interests. Such information will be kept within 2 (two) years from your visit onto the Territory of Agropolychim. Such information may be processed for a longer period of time if it is necessary for ascertaining, exercising or protecting legal claims it is relevant to. In such cases the information described may be processed until the final completion/settlement of legal claims as provided for by the law.

#### **Rights of the Subject of data**

When personal data is processed the Subject of data has the rights stated in Regulation (EU) 2016/679:

1. Right of access to the personal data of the Subject of data, right of requiring adjustment, deletion or restriction of processing personal data and right of data portability if the reasons for that provided for in Regulation (EU) 2016/679 are available;
2. Right to require any third parties the personal data have been disclosed to to be notified of each adjustment, deletion or restriction, unless it is impossible or requires disproportionately big efforts;
3. Right of lodging a complaint to a supervisory body on data protection if he deems Regulation (EU) 2016/679 or any other applicable rules of personal data protection to be an infringement. The Supervisory body in the Republic of Bulgaria is: Data Protection Commission, 2 Prof. Tsvetan Lazarov blvd., Sofia 1592, website: <http://www.cdpd.bg/>.

**Right of objection:** The Subject of data is entitled at any time and on grounds relating to a particular situation to object to data processing performed on the grounds of legitimate interest. In such cases processing is terminated unless persuasive legal grounds for processing exist having priority to the interests, rights and liberties of the Subject of data.

You may refer any inquiries and requests for exercising rights in relation to your personal data protection to:

Person in charge of data protection of Agropolychim AD: E-mail address: [data.protection@agropolychim.bg](mailto:data.protection@agropolychim.bg)

By signing this document, I declare that I am aware of this information and undertake the obligation to communicate it and acquaint with the contents also any persons whose personal data I provide to obtain a permission of their access onto the Territory of Agropolychim AD.

Date: ..... Names: ..... Signature:.....